

Devon Studio School Admissions Policy 2015-16

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1. Devon Studio School Contact Arrangements	
Chair of Governors	Mr Kevin Mowat
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2. Introduction to Devon Studio School

- 2.1.** Devon Studio School has been billed as a new concept in education and will be a centre for educational excellence in an exciting study environment for young people. Students will be passionate and committed about developing the skills required for a career in Health, Social Care or Early Years.
- 2.2.** At Year 10, all pupils will follow the National Curriculum and will have the opportunity to undertake additional GCSEs and vocational qualifications according to their ability and career direction. In addition to this, all students will take part in related work experiences and technical qualifications linked to the sector of work in which they are interested and hope to progress into. Sport and Recreational Activity, Citizenship and Enrichment form the remainder of the timetable with students at the heart, having choices according to their personal preferences and interests.
- 2.3.** For Year 12 pupils, a range of A Levels and technical qualifications will be on offer to ensure the best possible chance of progression to related university courses such as Medicine, Physiotherapy, Radiography, Nursing and Midwifery. In line with our professional ethos, all students are expected to maintain the highest standards of attendance, behaviour, attitude and appearance.



3. Introduction to the Admission Policy

3.1. Devon Studio School will adopt fair practices and arrangements that are in accordance with the School Admissions Code, the School Admissions Appeals Code and admissions law.

3.2. Applications for a Year 10 Place

3.2.1 Applications for places at the Devon Studio School at Year 10 will be made directly to the School. Further information is available at:

<http://www.devonstudioschool.co.uk/apply-now/>

3.2.2 Torbay Council need to be notified of all school place applications. A separate CAF13 Form will need to be completed and sent to Torbay Council.

Further information can be found here:

<http://www.torbay.gov.uk/index/yourservices/education/schools/schooladmissions/14plus.htm>

3.3. Applications for a Sixth Form Place

Applications for places at Devon Studio School post 16 provision will be made directly to Devon Studio School.

4. Consideration of Applications

4.1. Devon Studio School will consider all applications for places at the School. Where fewer than the published admission number(s) for the relevant year groups are received, Devon Studio School will not refuse any application from an eligible student. All students with statements of special educational needs, where Devon Studio School is named on the statement, will be admitted to the School before all other applicants.

5. The Published Admission Number (PAN)

5.1. Devon Studio School will reach full capacity (300 pupils) in 2016/17. As a transitional measure the PAN at Year 10 will increase each year until 2015, as shown in the table below.

5.2. In 2015 and 2016, Year 12 will comprise both internal students transferring from Year 11 and external applicants. From September 2017, 75 places will be available



in Year 12 for pupils progressing from Year 11 at the Studio School. The Studio School will only admit external applicants to its Sixth Form if Year 12 is undersubscribed by its own pupils. Both internal and external pupils wishing to enter the Sixth Form will have met the minimum academic entry requirements.

5.3. The table below shows the approximate capacity of the Studio School by year group from 2013 to 2019. The figures in brackets are the PANs (the numbers of external pupils admitted to the school) for each year of entry:

	2013	2014	2015	2016	2017	2018	2019
Year 10	45 (45)	60 (60)	75 (75)	75 (75)	75 (75)	75 (75)	75 (75)
Year 11	0	45	60	75	75	75	75
Year 12	45 (45)	60 (60)	75 (30)	75 (15)	75	75	75
Year 13	0	45	60	75	75	75	75
Total	90	210	270	300	300	300	300

6. Sixth Form (Year 12)

6.1. Both internal and external pupils wishing to enter the Sixth Form will be expected to have met the minimum academic entry requirements for the Sixth Form. (Please see Section 7)

6.2. Specific courses may have additional entry requirements above the school's minimum entry requirements. If either internal or external applicants fail to meet these minimum course requirements they will be given the option of pursuing alternative courses for which they do meet the minimum requirements, if that course is provided by the Devon Studio School.

6.3. When there are more external applicants that satisfy the entry requirements than the number of post-16 places available, the oversubscription criteria will apply. (Please see Section 8)

7. Guidance Notes for Sixth Form Students

7.1. The A Level pathway is at level 3 and the minimum entry requirement is 7 GCSEs at grade A* - C to include English, Mathematics and Science, with at least two subjects at grade B or above.

7.2. A standard A level pathway will be 3 AS Levels in Year 1 and 3 subjects through to A2.



7.3. Students wanting to study 4 AS subjects will be required to have a cumulative GCSE score above 48 (A and B grades at GCSE.)

7.4. The Level 3 Diploma has a minimum entry requirement of 5 GCSEs grade A*-C to include English, Mathematics and Biology, with at least two subjects at grade B or above. If students wish to undertake an AS Level in Biology alongside this, then they will also need to have achieved GCSE Biology at grade B.

7.5. The Level 2 Diploma has a minimum entry requirement of 5 GCSEs grade A*- E to include English and Mathematics at a Grade D or above.

7.6. Please contact the Devon Studio School to discuss options available.

8. The Oversubscription Criteria (for each year of entry)

8.1. Children who have a statement of special educational need where the school is named on the statement will have automatic entitlement to a place at the school.

8.2. Where the number of applications for admission is greater than the published admission number, applicants will be considered against and in the priority order of the criteria set out below:

8.2.1. Category 1

Looked after children, or children who were previously looked after but immediately became subject to an adoption, residence or special guardianship order.

Category 2

Children living at their home* address within the designated area of the Devon Studio School's catchment as defined in Section 9 who will have a sibling** at the Studio School on the day of admission.

Category 3

Other children living in the designated area.

Category 4

Children living at their home* address outside the specific boundary of the Devon Studio School's catchment as defined in Appendix A.



8.3. Tie-Break

In the event of a tie-break within any of the four oversubscription categories where two or more applicants cannot otherwise be separated, priority will be given to those who live closest to Devon Studio School as measured by an electronic mapping system from front door to main entrance distance calculated by a web based system in use at the time of allocation. If distances are equal an independently verified random allocation system will be used to determine the allocation.

*The Home Address

You must state the address where your child lives most of the time and where they will be living on the closing date for applications. Council records may be checked to see if you are registered at the address that you put as your child's address.

If we are unable to confirm that they live at that address, we will contact you to ask for further documentary evidence. You must not use a business address, child-minder's address or any address other than your home. You should be aware that the School will investigate any instance where suspicion arises. If a place is offered on the basis of false information, the place will be withdrawn.

A student's home address is considered to be a residential property that is the child's only or main residence. At the time places are allocated, proof of permanent residence at the property concerned may be required. Where documentary evidence can substantiate to the satisfaction of the Studio School that care is split equally between parents at two homes, parents must name the address to be used for the purpose of allocating a school place.

**Siblings

Siblings are defined as brother or sister, including step-brothers, step-sisters, half-brothers, half-sisters and adopted/foster brothers and sisters and children of parents who are married or cohabiting, where the parents and children live together at the same permanent address. However, where the school is over-subscribed no guarantee can be given that places will be available for brothers and sisters. This might mean that the final place in a year group may be offered to one of twins or other multiple births and not the other(s).



9. Late Applications

9.1. Applications received after the closing date of the admissions window may only be considered after those applicants who have applied on time, if places have not been allocated. A late application will not affect the right of appeal or the right to be placed on the waiting list.

9.2. Following the admissions closing date any late applicants will be allocated a place on a first come first served basis, if the School has places available. The Devon Studio School will ensure that someone independent of the school supervises the random allocation process.

10. Waiting List Provisions

10.1. Where, in any year, Devon Studio School receives more applications than there are places available, a waiting list will operate until 31st December of the same year. The waiting list will be maintained by the Studio School and it will be open to any parent to ask for their child's name to be placed on the waiting list, following an unsuccessful application. Position on the waiting list and allocation of places will be determined solely in accordance with the oversubscription criteria outlined above. When a place becomes available, the name at the top of the list will be automatically contacted.

11. In Year Admissions

11.1. Parents should apply via the Devon Studio School. If the year group in which a place has been applied for has a place available, then a place will be allocated. In the instance of the school being oversubscribed, then the application will be considered using the over subscription criteria above, with the opportunity for the child to be placed on the waiting list in accordance with the over subscription criteria ranking. Anyone refused a place will have the right to appeal to an independent appeal panel.

12. The Appeals Process

12.1. If your child is not offered a place at Devon Studio School, you have the right to appeal. You must write to Devon Studio School stating that you wish to appeal and the forms will be sent to you directly. Your letter must be sent to the school using the address on Page 2.



12.2. Devon Studio School Appeals Process is compliant with the School Admission Appeals Code. The Studio School will arrange for an Independent Appeals Panel to consider the reasons for refusal and your reasons for wanting to attend the Devon Studio School. The panel will consist of three people (two will have education experience and one will be independent with no education experience). The panel will consider the case put forward, taking in view the admission arrangements for Devon Studio School and the reasons why you want to attend this particular school. The panel must exercise its discretion by balancing the weight of arguments.

12.3. Devon Studio School will provide parents/carers with the right to attend the Appeal Panel meeting in person. Notification of the appeal date will be sent at least fourteen days prior to the hearing. The decision of the Independent Appeals Panel is binding on the admissions authority and the parents.

13. Repeat Appeals

13.1. Devon Studio School will not consider repeat appeals by the same applicant in the same academic year, unless the applicant is able to prove that there have been material changes in their circumstances.

14. Withdrawal of an Offer of a Place

14.1. Devon Studio School may withdraw an offer of a place where a parent fails to respond to an offer within a reasonable timescale, or the place was offered on the basis of a fraudulent or misleading application.

